

## THE PATHHEAD YOUTH PROJECT NEEDS YOU



The PYP is a youth organisation supporting children and young people in the Tynewater area. We run a twice weekly drop in youth club service and a popular summer activity programme.

The existing committee have run the PYP for many years and will retire at the next AGM on 25 April.

**A replacement committee is needed – the PYP will close if a new committee is not found.**

Volunteering for the PYP is fun and knowing you are improving the lives of young people in the area is rewarding.

The following vacancies will exist:

Title	Description	Time Commitment
Chair	Generally overseeing the PYP. Completes applications for grant funding and submits reports for funding received. Keeps up to date with occasional legislative changes. Liaises with outside bodies such as Midlothian Council and Youth Scotland. Organises committee meetings	Approximately 1 hour per month.
Treasurer	Oversees the finances of the PYP. Keeps the books – showing money in and out. Submits the financial records to a volunteer accountant once a year for checking. Send the accounts to the independent regulator, OSCR once a year. Attends committee meetings.	Approximately 30 minutes per month.
Secretary	Attends and minutes meetings and the AGM. Writes occasion letters on behalf of the committee.	Approximately 30 minutes per month.
Ordinary member	Attends meetings, supports the office bearers. Come up with ideas and suggestions for the future!	Approximately 20 minutes per month.