

# St David's R.C. Primary and ELC Setting

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Midlothian 

6<sup>th</sup> October 2021

Dear Parent/ Carer,

## **Teaching arrangements in Primary 4**

Ms Norris has advised me that she will be leaving her post as class teacher on 29<sup>th</sup> October 2021.

I am keen to create as much stability and consistency for Primary 4 as recognise that changes can be unsettling and challenging for the children. I intend to advertise for a class teacher as soon as possible and have created the below plan to minimise disruption to your child's learning and ensure a supported approach moving forward.

Miss Nisbet has agreed to increase her teaching commitment to full time from Monday 27<sup>th</sup> October to ensure the greatest consistency and support for Primary 4 at this time. This is an interim arrangement to allow the class teacher post to be advertised and appointed.

Mrs Henderson regularly works with Primary 4 as part of her Depute remit. She has a clear overview and understanding of the children's learning and needs and will continue to work closely with Ms Norris and Miss Nisbet.

Mrs McKay will continue to liaise with the class teachers and oversee Support for Learning for Primary 4 providing an array of interventions and supports. Mrs Walker (Learning Assistant) and Miss Resta (Attainment EYP) will continue to provide targeted support and input for individuals and groups in their current format.

I would like to take this opportunity to thank Ms Norris for her contribution to St David's Primary and wish her well in her future endeavours.

I recognise that this change to the class could be unsettling for some children however wish to assure you that we will plan for and support a smooth transition for you and your child.

If you would like to discuss the above arrangements in more detail, please contact the school office.

Thank you for your continued support.

Yours sincerely,



Mrs Gill McPherson  
Head Teacher