



NEWTONGRANGE PS PC MEETING – minutes

LOCATION: Newtongrange Primary School	
DATE: 26 th February 2024	
PRESENT: Alison Lyles (minutes & chair), Annette Henderson, Julia Gossip, Sarah Burrell, Ianthe Sutherland, Laura Cameron, Kerry Dolan, Candice Wyllie, Rebecca McCosh, Ben Miller, Ashly Young	
APOLOGIES: Liz McCabe, Pam Cooke, Kirstie Corbett, Arantza Henderson, Ashwyn Melmoth, Tricia McNicol	
MATTERS ARISING:	ACTION
1. Previous minutes were agreed as a true representation of the previous meeting dated 4 th December 2023.	
2. School Update (presented by Laura, Sarah and Kerry)	
Staffing <ul style="list-style-type: none"> • Lynsay Mitchell returned in January – SfL and then P1T • Sally McGurn (PT) and Pauline Beveridge (LA) – long-term absence • Supported by Daisy Provan (supply) • Hannah Matheson (P1M) Mat leave from Feb 24 – baby news • Beth Cooper (P1M) – temp contract for the rest of the year • Becca Thomson (P1T) Mat leave from March 24 • Mrs McLean (EYP) Mat leave from Feb 24 – baby news • Lisa Stevenson (EYP) started with us in ELC • Kirsty Hill (5H) due baby end of May 	
School Improvement Plan SIP Newsletter Update <ul style="list-style-type: none"> • Literacy <ul style="list-style-type: none"> - Word Book Day Events – 7.3.24 / 8.3.24 – email sent out to families - Working on our Reading schools award – core level - Literacy Champions / Library Pupil Voice Groups continue - Updating Policies - P6 Library Visits to High School - New novels purchased and log of all novels we have • Numeracy <ul style="list-style-type: none"> - Celebration of NSPCC Numbers Day with ‘Number of the Day Approach’ across all classes as Quick-start - Moderation Session – February 2024 – New approach of using videos to support understanding of strategies. Lots of positive feedback - Numeracy Champion Meeting – sharing good practice of moderation - New into Third Level planners almost ready to be shared and used in schools - CPA approaches being embedded across school and could be seen in use during staff observations - National Numeracy Day – Friday 17th May – opportunity for families to come in for Sharing the Learning 	



- **Digital**
 - Continued use of Digital Drop – a staff version and whole school version
 - Class Visits from Digital Learning Technologist, focus on Micro:bits and Read Write
 - Digital Pupil Voice group supporting other learners in the school e.g P7 learners supporting those in P2 with Read Write
 - Continued use of Digital bookmarks
 - Use of Digital skills for learning and teaching commented on within our QI Visit.
- **Wellbeing**
 - Working towards 'Rights Respecting Schools' – Silver Award (24th April)
 - HWB Heroes – Children's Mental Health Week (Feb)
 - Seasons for Growth group established
 - Nest – winning of Tesco blue tokens

What has been happening? 40 days since last meeting

- CAT 4 – Rights and Tracking achievements
- Introduction of Jamboards to track wider achievements
- IEPs and Child planning meetings
- P4 swimming – currently postponed
- P1 Curriculum info afternoon
- Achievement assembly
- Panto – thank you to PTA for supporting this (booked again)
- Conditioning report – pushing for maintenance support
- Christmas celebrations – parties, lunches, panto, service
- January In-service Day – Reading Moderation, Practitioner Enquiry, Learning Teaching and Assessment focus, LAs at training
- EP Parent Groups have started before and after school for 6 weeks
- Introduction to new tracking and monitoring
- Drumming sessions for P2 and P3
- Wider curriculum restarts
- Scottish focus – assembly
- P1 and P7 Dental Checks
- Forward planning consultations, assessment week and data dialogues
- First Aid training
- Picnic benches fitted – delighted with these!
- P5 and P3 class assemblies followed by sharing the learning experiences
- CAT 5 – Dashboard Data
- Mental Health Week
- Quality Assurance Visit, very good feedback, this was shared before the holidays.
- SLT class visits
- Numeracy moderation

What is coming up?

- Staffing overview for next session



- LC out on an Inspection
- World Book day
- Making Performance Matters – Meetings with ELC and support staff
- P6 trip to Money Museum
- ASG CAT – Marketplace
- Parent and Carer consultations
- P7 High school transition
- Achievement Assembly
- P6 Euro Quiz
- P7 Spring Fayre
- Easter services
- Rights Respecting Schools Silver Accreditation – 24.04.24
- P7 Show date confirmed – Thursday 23rd May 2024

AL enquired as to whether the school had considered any dyslexia-friendly format resources/books for reading within the school and this might be something that the PTA might fund at a point in the future. Laura explained that dyslexia assessment, resources and interventions were something that were being looked at across the local authority in order to improve consistency of approach.

3. PTA update

The PTA have held a variety of successful events so far this year which are outlined below alongside the accounts.

Future events planned include the Newtongrange PTA Quiz (1st Mar), Big Bake Competition (23rd March), Sponsored Bounce (16th May), Gala Day refreshments marquee (8th June) School open garden event (21st June)

After recent consultation with active PTA members, it was agree a trial of moving meetings to Monday evenings to try to bolster attendance at meetings. The temperance room at the Dean Tavern has been booked for meetings from 7pm on 4th March, 15th April and 29th April.

There was some discussion about the creation of PTA newsletter outlining what we have achieved over the past year and what we are fundraising for and what events are coming up. Also, opportunities for joining the PTA including PTA meeting dates.

Julia has also been working with the school in order to bring together the new year book for P7 leavers which will be given to P7s as a leaving gift from the PTA.

4. PTA accounts update:



Newtongrange Primary School PTA

Annual Report

01 August 2023 - 31 July 2024

EVENT	DATE	EXPENDITURE	AMOUNT RAISED	PROFIT/LOSS
October Bake Sale	Oct-23	£0.00	£244.14	£244.14
Winter Fayre	Nov-23	£180.00	£1,722.90	£1,542.90
Christmas Art fundraiser	Jan-24	£0.00	£534.54	£534.54
Valentines Bake Sale	Feb-24		£162.83	£162.83
Pub Quiz	Feb-24	£59.00	£-	£59.00

Upcoming

Big Bake Coffee Morning	Mar-24
Sponsored Bounce	May-24
Easter Bake Sale	
Sports Day Teas and Coffees	May-24
Gala Day Tent	Jun-24
June Bake Sale	Jun-24
Garden open day	Jun-24

TOTAL - FUNDRAISING £239.00 £2,664.41 £2,425.41

DONATIONS	DATE	AMOUNT
Interest		
Donation Tillicoutry Quarries	Nov-23	£150.00
Donation - Kristoffersen Carpets	Nov-23	£50.00
TOTAL - DONATIONS		£150.00

IN	£2,814.41	Amount Raised Plus Donations
OUT	£239.00	Expenditure
BALANCE	£2,575.41	Total Raised this school year



PURCHASES	DATE	AMOUNT
School App	Aug-23	£440.00
Pantomine 2023	Dec-23	£1,999.00
School stage	Dec-23	£3,000.00
Santa suit	Dec-23	£39.99
Garden sleepers	Dec-23	£400.00
Christmas Party Food	Dec-23	£70.11
Christmas Party Drinks	Dec-23	£18.00
Year Books - deposit	Jan-24	£100.00
AWinners Shield Pub Quiz event	Feb-24	£59.00
		£6,126.10

Upcoming

this school year

Yearbooks	Mar-24	£600.00
P1 Book Bags	Jun-24	£374.00
Discretionary Fund	tbc	£500.00

next school year

stage 2nd payment		£3,000.00
School App	Aug-24	£440.00
Panto	Dec-24	£2,000.00
Christmas Party	Dec-24	£100.00
		£7,014.00

	Total IN	OUT	BALANCE
GRAND TOTAL	£2,575.41	£6,126.10	£3,550.69

Total raised this school vs total spent this school year.

Bank Balance to 31st July 2024 (RBS):	£0.00
Bank Balance to 31st July 2024 (BofS):	£6,175.74
TOTAL	£6,175.74
Uncashed Cheques	£0.00
Cash held in float	£30.00



5. Playground taskforce update

Annette Henderson is leading a gardening group within the school which is continuing to make huge improvements to the neglected garden at the front of the school building. She is working with primary 2 who are the pupil voice group for this initiative. This group plan to run an open garden event on the 21st June, in conjunction with the PTA, to showcase all their hard work alongside an enterprise element.

There was a short discussion highlighting next year is the schools' 100 year centenary. Laura explained that some local members of the community have already been in touch to consider celebrations relating to this.

JG highlighted that the playground taskforce group has started to stall in terms of fundraising. The playground taskforce group has been very successful so far by putting pressure on the council to make improvements to the playground such as resurfacing. They have also small grant funding from the local counsellors to enable improvements relating to outdoor learning and play equipment. It was acknowledged that this playground equipment has a shelf live and will not last forever, therefore a rolling programme of funding is required to maintain the playground improvements. It was agreed that it would be useful to launch a Just-giving fundraising page in order to help ongoing fundraising for the playground. Ben Miller also highlighted that he has been emailing counsellors to see if there are any spare funds to fund small scale ongoing playground improvements.

Following recent resurfacing work on the playground, Julia asked Laura if there was still plans to carry out replace the painted stencilling on the playground. Laura had previously had communication from someone at the roads department who was willing to come to carry this out, however since this, Laura has been unable to make contact with this individual. She will make ongoing attempts at this stage.

6. AOCB:

Julia raised concern relating to lunches for the P6 year group. She highlighted that she had become aware that the P6 year group have had inadequate provision of lunch at school due to insufficient supplies with some children going hungry or being unable to access their preferred lunch choices. Laura outlined that there is a lunchtime timetable approach for lunch sittings with the lower school having the first sitting and the upper school accessing the second lunch sitting on a rotational basis (primary 6 is not always at the end of the sitting). There are also lunchtime monitoring procedures that involve trying to encourage pupils to eat sufficient at lunchtime in order to prevent hunger however she did acknowledge that more popular lunchtime choices can occasionally result in dwindling supplies towards the end of the lunch sitting, however this should not happen regularly.

P7 Yearbook: a draft of the yearbook is complete and is out for comment for 2 weeks. The aim is to have the yearbooks printed in May ready for gifting at the P7 graduation.

Rebecca highlighted that it would be advantageous to improve the signage to the entrance to the school.



<p>7. <u>Date of next meeting</u> – 27th May 2024, 7pm – Newtongrange Primary School</p>	
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