**Minute of Gorebridge Primary Parent Council Meeting: Thursday 25th April 2019**

**Gorebridge Primary School Community Room: 6.30pm**

Present: Carey Fairgrieve, Janis Harvey, Janine Kettrick, Carrie Campbell, Seonaid Barker, Debbie Denver, Lynne Roy Steven Wood. Apologies: Victoria Edmond

1. **Welcome and Teas and Coffees**
2. **Review of previous PC minutes and PTA minutes**

Minutes of previous AGM meeting (December) were circulated prior to meeting and agreed as accurate record.

Minutes briefly reviewed; majority of actions complete

Cost of School Day actions considered in later discussion.

Minutes of PTA meeting held on Monday 1st April were reviewed and discussed.

SB has prepared an update poster and note for the foyer as old PTA/PC note is out of date and has photos of previous members. **Action CF and SB to agree final poster**

SB is organising raffle and has secured some great prizes. Information about joining PTA/PC to be added to letter sent out with raffle tickets: **Action CF and SB to agree wording for letter**

**SB to approach Morrisons for raffle prize and fruit for sports day**

Discussion held on promoting work of PTA/PC. Prepare a display board to put up at summer fair highlighting some of our achievements/events. Also share more widely on social media. **Action: SW to ensure school share more of PTA funded equipment/events.**

CF is discussing with Beacon if they can attend summer fair and also bring Dr Bike. May also get someone along to discuss community fridge.

**3. Treasurers update since December 2018:**

**PTA**

* Recent income- the Valentines disco Feb 19 raised £178.
* Recent expenditure- purchase of Sprocket printer for use with photo booth sessions (as agreed at PC meeting), dome experience (Feb 2019) and school invoice for Christmas trees and texts.

**Cost of the school day fund**

* Fund of £8943 awarded in May 2018 – see update later
* Cost of the school day spending is £7301 to date including funding of 2018 panto trips, fun Friday discos, cooking sessions, magic show (January 2019), film screening (March 2019), performing arts sessions (March 2019) and project boxes for class rooms.
* Remaining funds are £1641 which have been confirmed as being utilised for further cooking sessions.

**Treasurers Account**

* The adjusted bank balance, taking the above into account gives a current balance of approx. £7064 of which approx. £1641 is restricted to cost of the school day, and £5423 is available to PTA.

Still awaiting a few invoices from school and only just received invoice for Christmas trees and text message: **Action SW to chase up and ensure school invoicing quicker**

Bank balance is currently healthy. Discussion held as to whether we should issue appeal for any parents/carers who have matched funding schemes at work that would be able to replace some of the match funding the CF receives (c.£1.5K per year) after she leaves. To Action nearer the time (CF to continue next year)

1. **HMIE report and action plan**

The HMIE report was satisfactory and concludes that strengths at GPS outweigh the weaknesses.

The report has over 40inspection points to take forward and these will be inputted into a School Improvement Plan. SW is currently working on this alongside AT Lawrie from Midlothian Council. The plan will need to be initiated over a period of at least three years and implementation will start from next year although steps to consolidate are being undertaken this term. At present focusing on a number of high level themes. A document summarising the five identified high level themes was distributed and discussed.

The themes/key areas are as follows:

**Improving the consistency and quality of Learning and Teaching**

Develop the Excellent Gorebridge Teacher

**Work together as a school community to develop, promote and sustain and aspirational vision for the school and its curriculum** –

Revisit and develop our vision, value and aims – the school has a strong caring ethos but other aims need to be more memorable and visual. Perhaps hold a GAB to develop/shape these aims concept

Develop a Curriculum Rationale for Gorebridge

**Provide high quality support that enables all children and young people to achieve success**

Differentiation – ensure lessons are tailored for all abilities and all can be engaged and take part

Individual Educational Plans (IEPS

Support for Learning

**Develop tracking and monitoring so that it is well understood and is used effectively to secure improved outcomes for all learners.**

Information about pupils currently gathered in different formats – it needs to be pulled together into one database that can be regularly updated and maintained..

**Ensure Wellbeing. Equality and Inclusion: Develop behaviour and relationships**

Improving behaviours and relationships

Discussion held about school holidays and activities. There is a lot going on in Gorebridge. It was agreed we would pull together a booklet to be distributed prior to holidays highlighting free activities through village – library, sports club, holiday club, play schemes etc

Possibly hold an assembly where kids talk about the clubs and activities they are involved in locally

**Action SB/LR to pull together a booklet of activities.**

**LR to ensure free activities continue to be promoted through Gorebridge Cares facebook**

**JH to contact hub manage to check summer activities for Gorebridge.**

1. **PEF funding for 2019/20 term**

**Overall PEF grant has gone down to c. £90.7K. Review of feedback on current funding has revealed strongest impacts have been made by the Home School Practitioner and Nurture Base and the Walking Bus and these will aim to continue next year.**

Feedback from parents suggest that Home school Practitioner, nurture base and walking bus popular as well as after school and breakfast clubs including some non-sport base clubs and lego club.

After school clubs are a relatively cheap and effective means of using funding – could appeal to parents for skill on running some non-sport clubs such as craft clubs, gardening etc

1. **Cost of the School Day Update -**

Carey circulated a spreadsheet (attached to minutes) summarising current status of cost of the school day project.

School have issued an invoice for £279.99 for shoe library.

Invoice for project boxes still to be received **Action SW to chase**

Remaining funding to be spent on cooking lessons, food hygiene course for learning assistants and basic cooking equipment’s and ingredients

Carey circulated evaluation form. SW has numerous edits/updates to insert.

SW has numerous edits to be added and circulated.

Mhairi and Ellen to add further updates about impact and success of cooking lessons and food hygiene training.

1. **Head Teachers Update**
2. **Nursery help?**
3. **AOB**